

Procedures for the 2014 Fourth Congressional District Art Competition

General Guidelines

- The competition is open to high school students only.

- In order to allow artwork to hang in the Cannon Tunnel of the U.S. Capitol, the following restrictions are enforced:
 - All artwork must be framed according to the appropriate framing guidelines, listed below.
 - Artwork must conform to the restrictions:
 - Artwork must be two-dimensional
 - Each piece can be **no larger than 28"x28"x4"** (28 inches high, 28 inches wide, and 4 inches deep) including the frame. **Artwork cannot weigh more than 15 lbs.**
 - Each entry must be original in concept, design, and execution and may not violate any U.S. copyright laws. Any entry which has been reproduced from an existing photo (not the student's own), painting, graphic, advertisement, or any other work produced by another person is a violation of the competition rules and **will not** be accepted.

- Artwork will hang in the Capitol for the **entire year** of the exhibition and **cannot** be returned to students earlier. Students, therefore, should submit artwork they will not need for other purposes.

- Artwork categories are as follows:
 - Paintings: oil, acrylics, watercolor, etc.
 - Drawings: colored pencil, pencil, ink, marker, pastels, charcoal (it is recommended that charcoal and pastel drawings be fixed.)
 - Collage: must be two dimensional
 - Prints: lithographs, silk screen, block prints
 - Mixed Media: use of more than two mediums such as pencil, ink, watercolor etc.
 - Computer-generated art
 - Photography

- A **TYPED** copy of the Student Release form, signed by both the teacher and the student, must be attached to the artwork to certify the originality of the piece. The Congressional Art Institute has made a PDF version available at http://www.house.gov/content/educate/art_competition/pdf/student-information-release-form.pdf. If you are unable to access this website, please contact Jennifer Courtney in the Congressman's Hamilton District Office at (732) 780-3035 or jennifer.Courtney@mail.house.gov to request a pdf file.

- A **TYPED** label with the title of the artwork as well as the medium used must be submitted. This will be attached to an index card and displayed next to the art work while on display for the judges and viewing purposes.

- We will accept one piece of artwork per student; however, there is no limit to the number of entries from each school. Remember that the student must reside in a town that is in the Fourth Congressional District. For your information, enclosed is a list of the towns in the District.
- **Each School must provide a list of all artwork submitted.** This list needs to include the student's name, grade in school, title of the piece, and medium used. This list will be used to prepare the certificates to be presented at the awards ceremony. A sample format has been enclosed.
- The final decision regarding the suitability of all artwork for the 2014 Congressional Art Competition exhibition in the Capitol will be made by a panel of qualified persons chaired by the Architect of the Capitol. Artwork must adhere to the policy of the House Office Building Commission. In accordance with this policy, exhibits depicting subjects of contemporary political controversy or a sensationalistic or gruesome nature are not allowed. It is necessary that all artwork be reviewed by the panel chaired by the Architect of the Capitol and any portion not in consonance with the Commission's policy will be omitted from the exhibit.

Framing Guidelines

- **All artwork must be framed.** Frames should be kept as simple and sturdy as possible. Metal frames are recommended. No "snap on" frames with glass are to be used.
- All artwork must be protected by Plexiglas or glass. Plexiglas is preferred.
- All works, **including frame**, should be **no larger** than 28 inches high, 28 inches wide, and 4 inches deep, and 15 lbs in weight. *This includes the outside dimensions of the frame.*
- Matting can enhance or detract from a work of art and should be carefully prepared.
- Use sturdy picture hangers on the back of the frame. Two sturdy eye hooks should be attached at the right and the left sides of the back of the work for hanging in order to prevent the work from leaning forward or hanging unevenly.
- Do not attach labels, ribbon, etc. to the front of the piece or underneath the glass or Plexiglas.
- If the artwork is abstract in design, please indicate on the backside which side is "up" with arrows.
- Each entrant is responsible for framing his or her own entry.

Timeline

- The artwork entries should be brought to the Sister Christine Geis Art Gallery at Georgian Court University, 900 Lakewood Avenue, Lakewood, NJ, on **Tuesday, April 29th**. Jennifer Courtney from the Congressman's staff will be at the Gallery from **12 noon until 4:30 p.m.** to receive the entries and to assist in getting the artwork hung properly.
- The judges will select the five winners on Wednesday morning. They will be Best of Show, 1st place, 2nd place, 3rd place and Honorable Mention. We will notify the teachers of the winning entries so arrangements can be made for them to attend the awards event.
- The Awards event will be held on **Thursday, May 1st, from 5:00 p.m. until 6:00 p.m.** At the conclusion of the Awards Ceremony, (no art is to be taken prior to the ceremony) all artwork must be taken home, either by the students who are present or by the art teacher representing the school. No artwork will be brought back to the congressional office or left at Georgian Court University.

Please contact Jennifer Courtney if you have any questions. She can be reached by e-mail at Jennifer.Courtney@mail.house.gov or by telephone at (732) 780-3035.