

Procedures for the 2018 Fourth Congressional District Art Competition

General Guidelines

- The competition is open to high school students only who reside in New Jersey's Fourth Congressional District. For your information, attached is a list of the towns in the District.
- The winning selected entry will hang in the Cannon Tunnel of the U.S. Capitol. The winning artwork must hang for the **entire year** of the exhibition and **cannot** be returned to students earlier. Students, therefore, should submit artwork they will not need for other purposes, or make reproductions for those purposes. The winning student must follow all of the general, suitability, and framing guidelines as presented by the Congressional Institute in the **2018 Rules and Regulations for Students and Teachers**.
- One entry per student. All work must be original by the student, and may be no larger than 26 inches by 26 inches.
- Artwork categories are as follows:
 - Paintings: oil, acrylics, watercolor, etc.
 - Drawings: colored pencil, pencil, ink, marker, pastels, charcoal (it is recommended that charcoal and pastel drawings be fixed.)
 - Collage: must be two dimensional
 - Prints: lithographs, silk screen, block prints
 - Mixed Media: use of more than two mediums such as pencil, ink, watercolor etc.
 - Computer-generated art
 - Photography

- A **TYPED** copy of the Student Release form, signed by both the teacher and the student, must be attached to the artwork to certify the originality of the piece. The Congressional Art Institute has made a writable PDF version available at: https://chrissmith.house.gov/uploadedfiles/2018_student_information_&_release_form.pdf

If you are unable to access this website, please contact Jennifer Courtney in the Congressman's Mercer County Constituent Center at (609) 585-7878 to request a pdf file.

- A **TYPED** white label with black print (approximately 1" by 3") with the **title of the artwork** as well as the **medium or media used** must be submitted. This will be attached to an index card and displayed next to the artwork while on display for the judges and viewing purposes.
- Please email a clear, high resolution digital photograph of each piece of artwork submitted which can be used for publicity purposes for the winners.
- One piece of artwork allowed per student; however, there is no limit to the number of entries from each school.
- **Each school must provide a typed list of all artwork submitted.** This school list (available the website by clicking here) needs to include: 1) each student's name, 2) grade, 3) title of the piece, and 4) medium/media. In addition, please indicate willingness to sell the artwork with the requested purchase price, if applicable. The gallery curator will address any interest in purchasing artwork. This list will be used to prepare the certificates to be presented at the close of the competition on April 12. A sample format has been attached to the competition notification.
- The final decision regarding the suitability of all artwork for the 2018 Congressional Art Competition exhibition in the Capitol will be made by a panel of qualified persons chaired by the Architect of the Capitol. Artwork must adhere to the policy of the House Office Building Commission. In accordance with this policy, exhibits depicting subjects of contemporary political controversy or a sensationalistic or gruesome nature are not allowed. All artwork will be reviewed by the panel chaired by the Architect of the Capitol and any portion not in consonance with the Commission's policy will be omitted from the exhibit.

Framing Guidelines

- **ALL ARTWORK MUST BE FRAMED AND READY TO BE HUNG WHEN DROPPED OFF MARCH 19.**
- All wires needed for hanging must be already attached. Frames should be kept as simple and sturdy as possible. Metal frames are recommended. No “snap on” frames with glass are to be used. Each entrant is responsible for framing his or her own entry.
- Please see the 2018 Rules and Regulations for Students and Teachers for specific framing guidelines.
- If the artwork is abstract in design, **please indicate on the backside which side is “up” with arrows.**

Timeline

- The typed high school list of all artwork being submitted must be provided to the Congressional Office by close of business on March 8, 2018. The list, as well as other entries from students submitting independently from a school, can be sent via email to either Jeff.Sagnip@mail.house.gov or Jennifer.Courtney@mail.house.gov. This list will be used to sign in and out the artwork.
- The artwork entries should be brought to the Robert Wood Johnson University Hospital – Hamilton’s Lakefront Tower gallery, One Hamilton Health Place in Hamilton Township, N.J., on **Monday, March 19, 2018**. Congressman’s staff will be at the Gallery from **12 noon until 6:00 p.m.** to receive the entries.

ON SITE DIRECTIONS: Enter through RWJ- Hamilton’s main entrance near the flag pole on the first floor or through the ground floor Outpatient Services entrance in Building D. Take the elevator to the first floor and make a right to follow the hallway to the main entrance. You will then be directed to the Lakefront Tower on the first floor.

- The [judges](#) will select the winners no later than Tuesday evening, April 10th. We will notify the teachers of the winning entries so arrangements can be made for winners and their family, guests and/or teachers to attend the awards event.
- The awards event will be held at RWJ-Hamilton on **Thursday, April 12, 2018 from 5:30 pm until 7:00 pm**. All Artwork is to be signed out and taken home at the conclusion of the awards event. **No art is to be taken prior to the conclusion of the show.**

Please contact Jennifer Courtney or Jeff Sagnip with additional questions. They may be reached at by telephone at (609) 585-7878.